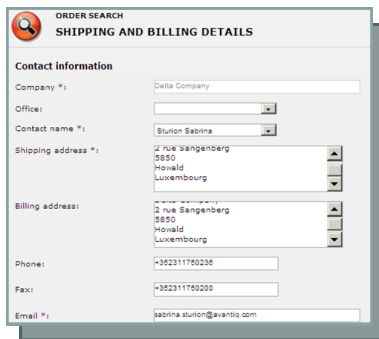


Select the countries needed by clicking on **SELECT COUNTRIES** in the **REQUIREMENTS** window.

Review your request and send. We confirm Quote and Delivery Time. You confirm and order. We deliver in any format requested. Once confirmed, track the status of your order in **MY INSPIRO / MY SEARCHES** situated on the upper ribbon.



Thank you for choosing Avantiq® as your partner. If you need any help or assistance, please contact your personal Account Manager.

2 Rue Sangenberg
L-5850 Howald
Luxembourg

Phone: +352 31 17 50 1
Fax: +352 31 17 50 200
E-mail: orders@avantiq.com

avantiq®

www.inspiro.net

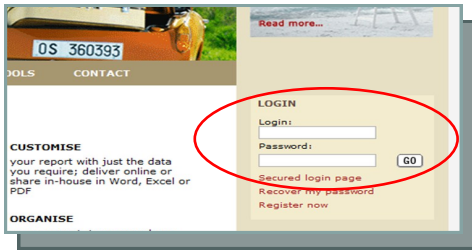
INSPIRO® Quick Guide



Learn how to use INSPIRO® in 4 easy steps

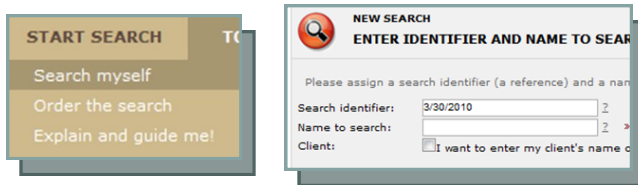
® = Registered trademark of IQS Avantiq AG, Zug, Switzerland

Step 1: Accessing Inspiro®



on
www.inspiro.net

Step 2: Search yourself



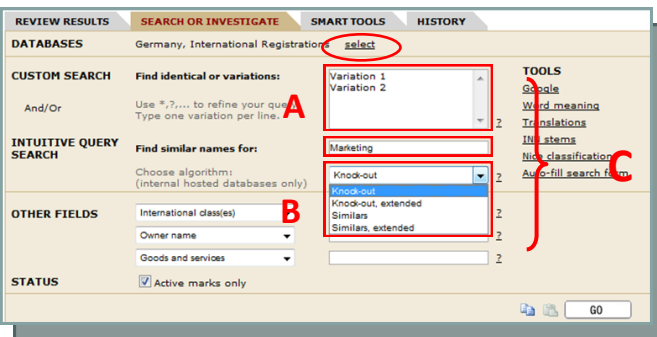
Select **SEARCH MYSELF** under the **START SEARCH** tab. Enter your identifier* as well as the names you wish to search for, then click **NEXT**. You are ready to start your search NOW!

Step 3: Searching and Downloading

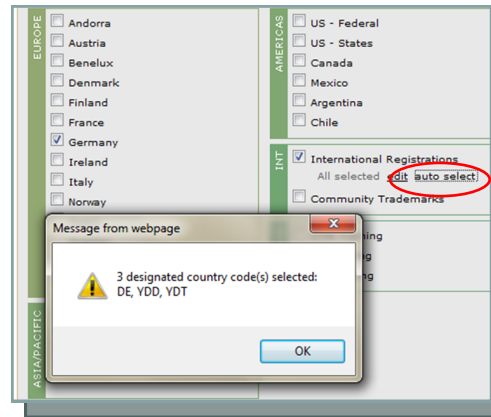


Select the candidate you wish to work on first (if applicable) by clicking **ON** the name under the **MY ONLINE WORK**

tab. On the next screen, select the databases which are relevant for your search by clicking on **SELECT** next to the **DATABASES** line.



*Identifier: Please use a name or number to distinguish from your other search projects.



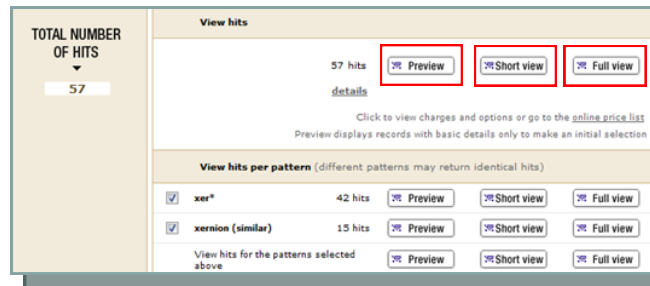
To automatically designate countries for the International register select "auto select".

Entering your search criteria :

- A. Use the Custom Search for your Variations
 - B. Use the Intuitive Query Search for your automated Search
 - C. Or Use both
- Use the Other Fields to narrow down your search results.

Click **GO**.

For more information on search variations, please consult our "Advanced Searches—how to make the most out of your search" brochure.



You can either **Preview** (free of charge), **Short View** (1.00 €) or **Full View** (2.25 €).

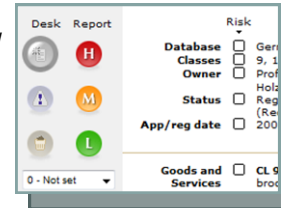
Preview : Name, Register, Logo (if applicable), Application and/or Registration Date.

Short View : Preview plus Owner, Classes

Full View : Full TM document

Step 4: Sorting and Reporting

Under the **REVIEW RESULTS** tab you may sort the downloaded documents using three colors: Red , Orange, Green. Then click **SAVE**.

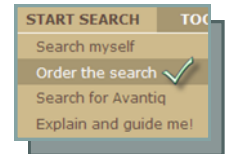


You may want to use our Opinion Module to comment on selected marks. (See our Opinion Quick Guide). Next click on **REPORT AND PRINT** in the General Menu on the left ribbon.

Choose the report type you wish to use and then click on **OPEN** . (Also see our "Reporting" brochure)

Step 2 bis: Ordering your search

If you would like Avantiq® to conduct your search, please use the **ORDER A SEARCH** functionality in **INSPIRO®** by clicking on **START SEARCH** on the upper ribbon.



Enter your search requirements. For all our search types, please consult our "Avantiq® Search Standards" brochure.

