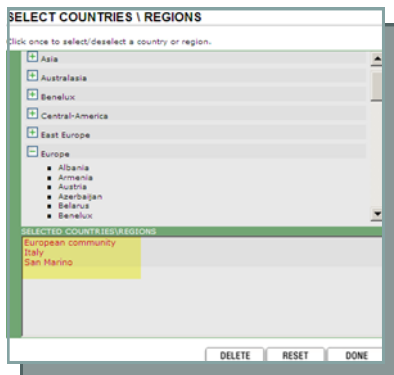
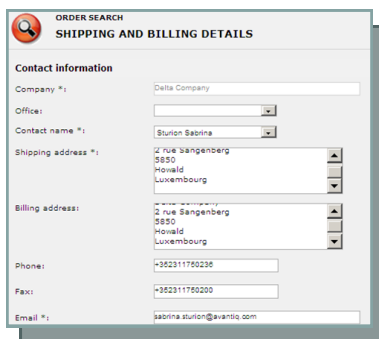


INSPIRO® Quick Guide



Select the countries needed by clicking on **SELECT COUNTRIES** in the **REQUIREMENTS** window.

Review your request and send. We confirm Quote and Delivery Time. You confirm and order. We deliver in any format requested. Once confirmed, track the status of your order in MY INSPIRO / MY SEARCHES situated on the upper ribbon.



Thank you for choosing Avantiq® as your partner. If you need any help or assistance, please contact your personal Account Manager.

2 Rue Sangenberg
L-5850 Howald
Luxembourg

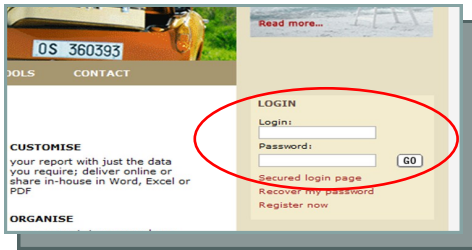
Phone: +352 31 17 50 1
Fax: +352 31 17 50 200
E-mail: orders@avantiq.com

avantiq®

www.inspiro.net

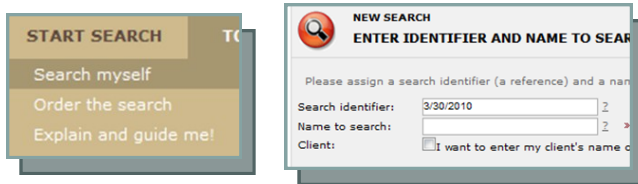
® = Registered trademark of IQS Avantiq AG, Zug, Switzerland

Step 1: Accessing Inspiro®



on
www.inspiro.net

Step 2: Search yourself



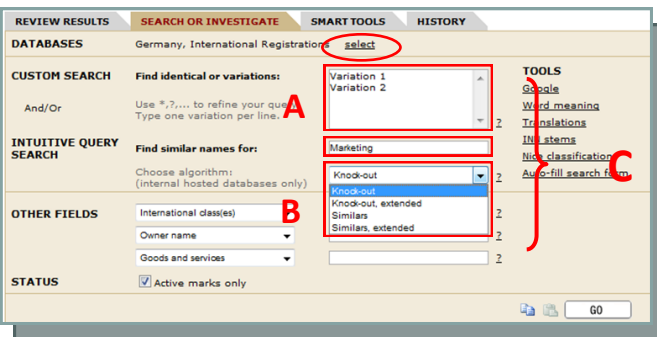
Select **SEARCH MYSELF** under the **START SEARCH** tab. Enter your identifier* as well as the names you wish to search for, then click **NEXT**. You are ready to start your search NOW!

Step 3: Searching and Downloading

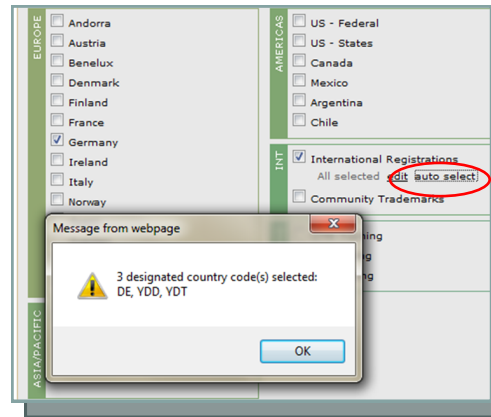


Select the candidate you wish to work on first (if applicable) by clicking **ON** the name under the **MY ONLINE WORK**

tab. On the next screen, select the databases which are relevant for your search by clicking on **SELECT** next to the **DATABASES** line.



*Identifier: Please use a name or number to distinguish from your other search projects.



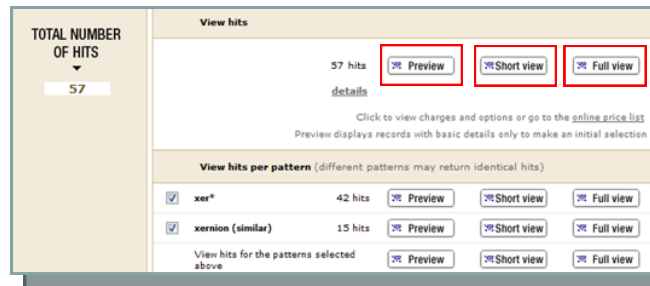
To automatically designate countries for the International register select "auto select".

Entering your search criteria :

- A. Use the Custom Search for your Variations
 - B. Use the Intuitive Query Search for your automated Search
 - C. Or Use both
- Use the Other Fields to narrow down your search results.

Click **GO**.

For more information on search variations, please consult our "Advanced Searches—how to make the most out of your search" brochure.



You can either **Preview** (free of charge), **Short View** (1.00 €) or **Full View** (2.25 €).

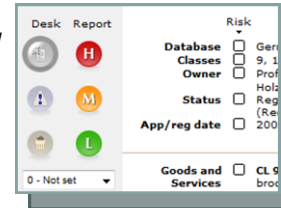
Preview : Name, Register, Logo (if applicable), Application and/or Registration Date.

Short View : Preview plus Owner, Classes

Full View : Full TM document

Step 4: Sorting and Reporting

Under the **REVIEW RESULTS** tab you may sort the downloaded documents using three colors: Red , Orange, Green. Then click **SAVE**.



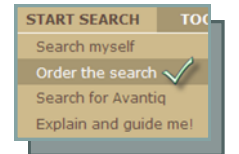
CANCEL **SAVE**

You may want to use our Opinion Module to comment on selected marks. (See our Opinion Quick Guide). Next click on **REPORT AND PRINT** in the General Menu on the left ribbon.

Choose the report type you wish to use and then click on **OPEN** . (Also see our "Reporting" brochure)

Step 2 bis: Ordering your search

If you would like Avantiq® to conduct your search, please use the **ORDER A SEARCH** functionality in **INSPIRO®** by clicking on **START SEARCH** on the upper ribbon.



Enter your search requirements. For all our search types, please consult our "Avantiq® Search Standards" brochure.

